



# Skyland Grain, LLC

Connecting Our Producers To The World

Dear Patron,

Our goal at Skyland Grain is to make it easy for you to do business with us. We are pleased to inform you that **Online Bill Pay** is now available through Patron Access on our website [www.skylandgrain.com](http://www.skylandgrain.com).

## 1. Online ACH Customer Bill Pay (Free Service)

- a. Customers with existing Patron Access Account – Please contact our office at the number listed below and request an ACH Authorization form.
- b. Customers who do not have a Patron Access Account – Please register for a Patron Access account on our website [www.skylandgrain.com](http://www.skylandgrain.com). Once your account is set up you will be notified.
- c. Call the Ulysses Office (**620-356-7800**) or the Sunray Office (**806-948-4121**) to request an ACH Authorization Form or you may pick one up at either location.
- d. Fill out the ACH Authorization Form with your bank account information and **ATTACH A VOIDED CHECK.**
- e. Please mail to 1125 W. Oklahoma, Ulysses, KS 67880 or bring your ACH Authorization form with voided check to:
  - Ulysses Office (Point of Contact: Cindy Williamson)
  - Sunray Office (Point of Contact: Lita Bain)
  - For your **SECURITY** please **DO NOT** email your Bank Information.
- f. You may also fax ACH Authorization form with voided check to **620-356-2946**.
- g. Once you are notified that your Patron Access Account is set up for ACH Online Bill Pay, an **ACH Pay Now** icon will appear in your account. You are now setup and ready to go.

For questions about the **ACH Pay Now** option please contact Cindy Williamson in Ulysses at **620-356-7800** or Lita Bain in Sunray at **806-948-4121**.

**Thank you for your patronage.**



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If you would like to pay your Skyland Grain bill online, you must **first register for Patron Access on the Skyland Grain website**. Please mail in OR fax a voided check on the ACH Authorization below to (620) 356-2946. Please NO deposit slips. If you have any questions, please do not hesitate to call and visit with Cindy Williamson in Ulysses at (620) 356-7800, or Lita Bain in Sunray at (806) 948-4121.

## ACH AUTHORIZATION FORM

Customer Name \_\_\_\_\_ Customer ID Number \_\_\_\_\_

Patron Access User ID \_\_\_\_\_ Contact Phone# \_\_\_\_\_

**I (we) hereby authorize Skyland Grain, LLC, hereinafter called COMPANY, to enable online bill pay using my (our) Checking account indicated below:**

BANK NAME \_\_\_\_\_ BRANCH \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

ROUTING/TRANSIT/ABA # \_\_\_\_\_ ACCT # \_\_\_\_\_

NAME(S) \_\_\_\_\_ FEIN # \_\_\_\_\_

DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_ TITLE \_\_\_\_\_

**\*Please attach VOIDED check to this form (a deposit slip will NOT be accepted)**

**FOR YOUR SECURITY PLEASE DO NOT EMAIL**